

SUMMARY OF FOI REQUESTS APRIL – JUNE 2011 (TOTAL 76)

| REASON FOR REQUEST | RESPONDED WITHIN TIMESCALE? | INFORMATION PROVIDED? | CUSTOMER ADVISED ON ALTERNATIVE LOCATION OF INFORMATION | REQUEST FROM INDIVIDUAL OR ORGANISATION? |
|---|------------------------------------|---|--|---|
| What was the budget for your local authority in 2009/10 2010/11 2011/12 including Citizens Advice Bureaux, Legal and other Advice Services | No | Yes | No | Nia Griffith MP |
| How much local authority spends (wastes) on postage each year | Yes | Yes | No | Individual Whatdotheyknow.com |
| The current full time equivalent, and total headcount staffing complement of the authority. The projected full time equivalent, | No | Yes – in part. Further information still to be provided after staff consultation process concluded | No | Individual – address unknown |

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| <p>and total headcount staffing complement of the authority at the end of the financial years 2011-2012, 2012-13 and 2013-14.</p> <p>The number of planned A) full-time equivalent and B) actual post reductions within the direct employ of the authority in the financial years 2011-12, 2012-13, and 2013-14.</p> <p>The number of A) voluntary and B) compulsory redundancies predicted from within the direct employ of the authority in the financial years 2011-12, 2012-13, and 2013-14.</p> | | | | |
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| <p>Any correspondence between the Chief Executive or Finance Director and the Leader of the authority pertaining to predicted employee reductions or redundancies in the same years.</p> | | | | |
| <p>(1) How many families did the Council place in temporary accommodation within a 12 month period?</p> <p>(2) How much does the LA spend on temporary accommodation?</p> <p>(3) How much does the Council spend on all housing within</p> | <p>Yes</p> | <p>Yes</p> | <p>No</p> | <p>Individual</p> |

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| the last 12 months (HB, LHA, Hostels, Temp Accom etc)? (4) What percentage of housing is provided by the private rental sector? | | | | |
| Copy of your fixed penalty notice that you issue for section 87/88 of the environmental protection act 1990 for depositing litter thanks | No | Yes | No | Individual – address unknown |
| Questions relating to planning applications for 543/529 St Albans Road | No | Yes | No | WBC resident |
| How do we log FOI requests and systems used | Yes | Yes | No | Individual – address unknown |
| People dying with no next of kin | No | Yes | No | Non WBC resident |

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| <p>Number of insurance claims made following an accident in a children's play area in order to analyse the success rate of them.</p> | <p>No</p> | <p>Yes</p> | <p>No</p> | <p>Individual – address unknown</p> |
| <p>Ethical Rules and general terms of engagement which apply to suppliers engaged to work for Watford Borough Council.</p> | <p>No</p> | <p>Yes</p> | <p>Yes – WBC website</p> | <p>Organisation</p> |
| <p>All spending over £500 transacted by the use of credit cards for all council officials and councillors in last 3 years</p> | <p>No</p> | <p>Yes</p> | <p>No</p> | <p>Journalist</p> |
| <p>All expenses paid to councillors over the past two years detailing the item claimed, date, purpose and individual's name.</p> | <p>Yes</p> | <p>Yes</p> | <p>Yes –WBC website</p> | <p>Journalist</p> |

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| <p>1. How many free parking spaces are provided for council staff?</p> <p>2. What was the daily charge to members of the public using the same car park or the nearest council-run car park to the main council offices in: a) 2010/11 b) 2011/12</p> | Yes | Yes | No | Organisation |
| <p>1. The addresses and a rateable value of all commercial premises with a current rateable value over £40,000 within the WBC including names and addresses of the organisations who own them</p> | No – unresolved | | | Individual |
| <p>Business Rate Accounts in Receipt of Mandatory Relief</p> | No – unresolved | | | Organisation |
| <p>Business Rate Accounts in Credit</p> | No – unresolved | | | Organisation |

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| Where the Accounts Receivable team is based and if centralised? | No | Yes | No | Individual – address unknown |
|---|----|-----|----|------------------------------|
| Which finance system/accounting software is used to process customers invoices/payments? | | | | |
| Number of cash allocators and credit controllers employed full time to reconcile cash and match payments to the sales ledger? | | | | |
| How many live customers do you have? | | | | |
| How many payments do you receive per day? | | | | |
| volume of remittance slips received per day? Do they come in by | | | | |

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| <p>post? Are they scanned?</p> <p>How many BACS payments do you receive per day?</p> <p>How many cheque payments do you receive per day? Are the cheques scanned?</p> <p>How long does it take to clear a day's cash?</p> | | | | |
| <p>Contact details of all taxi, mini cab and private hire companies within Watford. Particularly interested in the type of business, number of drivers and years the license has been held.</p> | <p>Yes</p> | <p>Yes</p> | <p>No</p> | <p>Individual – address unknown</p> |
| <p>Survey regarding stray dogs and dog breeding establishments, breeding of dogs,</p> | <p>Yes</p> | <p>Yes</p> | <p>No</p> | <p>Organisation</p> |

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| Breakdown of all council owned buildings. Including the building type and the number owned. | Yes | Yes | No | Individual – address unknown |
| Information about council attendance at/or hosting of award ceremonies and conferences. | Yes | Yes | No | Organisation |
| Copy of council's 2011-12 RA form that is being submitted to the CLG by 28 April. | No | Yes | No | Non WBC resident |
| How many local authority staff are based in Brussels, at what cost annually, and for what purpose. | No | Yes | No | Organisation |
| Which community/local facilities have planning applicants agreed to fund, or offered to fund, under the broad term of 'planning gain' as part of | Yes | Yes | No | Organisation |

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| supermarket planning applications that have been approved within the last five years (or have yet to be resolved, ie 'live' applications) | | | | |
| Money spent on your Councils main website in the last 5 years. | No | Yes | No | Individual – address unknown |
| Number of computers and software used | Yes | Yes | No | Individual – address unknown |
| Plans to sell off any council owned property | Yes | Yes | No | Individual – address unknown |
| Use of the normal dictionary definitions of the words Fraud, Corruption in Council Constitution. | Yes | Yes | No | Non WBC resident |

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| Complaints received about council staff and copies of policies | Yes | Yes | No | Individual – address unknown |
| Since January 2009, has the council employed or paid for any work to be done by private companies, organisations, individuals or charities, to deal with security, detective work or law enforcement? | Yes | Yes – in part due to cost limit | No | Non WBC resident |
| Revocation of the personal search fee of the local land charges register | Yes | Yes | No | Individual – address unknown |
| Details relating to Civil Enforcement Officers (parking service) | Yes | Yes | No | Individual – address unknown |
| Vacant properties in your authority | No | Yes | No | Individual – address unknown |
| Persons who have died with no known next of kin since my | Yes | Yes | No | Non WBC resident |

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|---|------------------------|---------------------------------|-----------|-------------------|
| last request of 16/2/11 to date | | | | |
| Details of your current building maintenance and highways maintenance contracts. | Yes | Yes - in part due to cost limit | No | Organisation |
| Details of all senior management who work on secondment from a private sector company | Yes | Yes | No | Organisation |
| How many applications did you receive to designate an area with Town/Village Green status during 2009, 2010 and 2011 to date? | Yes | No | Yes - HCC | Organisation |
| Business rates details 6 + 6A, FISHERS INDUSTRIAL ESTATE, Period: 01/04/2005 to 31/03/2009 | No – unresolved | | | Individual |

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| Number of reported bed bug infestations in each of the last 3 financial years | Yes | Yes | No | Organisation |
| Since May 2010 has the council felt the need to recruit staff and employees from outside the UK? | Yes | Yes | No | Organisation |
| The number of council buildings you hold which could potentially be affected by the Literary and Scientific Institutions Act of 1854 | Yes | Yes - none | No | Organisation |
| How much motorists overpaid for parking using pay and display machines for the last financial year | Yes | No – not available | No | Organisation |

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| <p>(1) copies of all planning applications where permitted development rights were included as a material consideration and/or included in the rationale for reaching the decision.</p> <p>(2) all photographs taken during the site visit; and</p> <p>(3) a list of all material considerations applied in planning application decisions.</p> | Yes | Yes | No | WBC resident |
| <p>Minimum limit the council sets for its general reserve balances.</p> | Yes | Yes | No | Organisation |
| <p>Salary and JD for officer who deals with FOI requests</p> | Yes | Yes | No | Individual – address unknown |

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|---|------------------------|-----|----|-------------------------|
| Purchasing via Visa cards spending | Yes | Yes | No | Organisation |
| Details regarding pest control services provided and refuse collections | Yes | Yes | No | Non WBC resident |
| Details relating to employment of traffic enforcement officers | Yes | Yes | No | Organisation |
| Addresses and rateable value of empty Commercial properties with a current rateable value in excess of £45,000 | No - unresolved | | | Individual - |
| List of all credit balances owing to companies in respect of National Non Domestic Rates and those cancelled by 'write on' | No - unresolved | | | Non WBC resident |

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| Copies of any guidance produced by your council since 1st January 2008 regarding the "decoration" of burial sites in your cemeteries by relatives and friends of the deceased. | Yes | Yes | No | Organisation |
| Those who have died with no next of kin | Yes | Yes | No | Non WBC resident |
| Details of social media courses or training provided to council staff in the last two years. | Yes | Yes | No | Non WBC resident |
| Staff numbers in EHL, Planning and BC and number of fee earning applications received by BC 2010/11 | Yes | Yes | No | Organisation |
| How many on Housing list, average wait time | Yes | Yes | No | Organisation |

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| <p>Prosecutions against private landlords last 3 years</p> | | | | |
| <p>During 2010/11 1) How many councillors were sent one or more reminder letters for late payment of their council tax? 2) Of these what was the total amount that they all failed to pay straight away? 3) What were the individual amounts of these? i.e. £100 and £560 etc... 4) How many councillors have been sent two or more reminder letter for late payment? 5) If possible, could the above be broken down to show figures from each political party?</p> | <p>Yes</p> | <p>Yes</p> | <p>No</p> | <p>Organisation</p> |

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| Information on assaults on refuse collectors | Yes | Yes – none | No | Organisation |
|---|-----|---------------|-----------|------------------------------|
| Full current copy of the Public HMO register showing the HMO licensees and contact address details for the licensees in your area. | Yes | Yes | No | Non WBC resident |
| Credit card statements which members of staff issued with credit cards and guidelines on use | Yes | Yes – in part | No | Individual – address unknown |
| How many tickets WBC applied for and total amount spent on tickets for 2012 Olympics. | Yes | Yes – none | No | Individual |
| What rights have been granted for the deployment of wireless services in your city centres using street lighting and street furniture | Yes | Yes – in part | Yes - HCC | Non WBC resident |

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| that is controlled by the LA? Information regarding bus shelters | | | | |
| Date of the next tender for the collection and disposal of WEEE (Waste Electrical and Electronic Equipment) and Batteries for the council. Copy of the previous successful tender | Yes | Yes | Yes - HCC | Individual |
| Details of tenant of Hightown and Praetorian Housing | Yes | No | No | WBC resident |
| Current policy on scanning, data capture, image capture and general management of incoming mail? | Yes | Yes | No | Organisation |
| Persons who have died with no known next of kin since 4/3/11 to the present day | Yes | Yes | No | Non WBC resident |
| Number of vehicles and drivers registered as hackney carriage and private hire | Yes | Yes | No | Non WBC resident |

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|--|-----|-----|----|------------------------------|
| Persons who have died since March 2011 with no next of kin and size of estate | Yes | Yes | No | Individual – address unknown |
| Various details relating to empty dwelling | Yes | Yes | No | Organisation |
| Details of all conferences, training, away days and leisure activities attended by your chief executive in the financial years 08/09, 09/10 and 10/11. | Yes | Yes | No | Individual – address unknown |
| Expenses/hospitality paid to your chief executive for each of the financial years 08/09, 09/10 and 10/11 | Yes | Yes | No | Organisation |
| Details of all spending by your chief executive on a council procurement card or credit card in the financial years 08/09, 09/10 and 10/11. All relocation allowances paid to chief executives in your authority in all | Yes | Yes | No | Organisation |

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| financial years from 2004/05 to the present. | | | | |
| The number of council meetings attended by every councillor since 6th May 2010. Number and percentage of seats that were uncontested .Length of service for each current councillor Average response rate by councillors to constituents correspondence. Average attendance at constituency surgeries for every councillor | Yes | Yes | No | Organisation |
| Copies of all correspondence with Bevan Brittan and Tinklers, Solicitors on the subject of fees for personal searches of the local land charges register. | Yes | Yes | No | Individual – address unknown |
| Any complaints since 1st January 2009 from allotment | Yes | Yes | No | Organisation |

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| holders about the behaviour / conduct of other allotment holders | | | | |
| Copies of the LAE1 form which the council is required to return to the Health and Safety Executive annually, for the past five available years. | Yes | Yes | No | Organisation |
| How many cheques were issued and received between 1st April 2010 and the 31st March 2011 | Yes | Yes | No | Organisation |